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1. Bibliography

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# CONTENTS

Prefaceii
Format and Level of Description in a Typical KNB Entryiv
Acknowledgementv
List of Abbreviationsvi
Classified Subject sequenceI
Author & Title Index141
List of Publishers149

#### PREFACE

The principle objective of the current *Kenya National Bibliography (KNB)* is to record comprehensive and accurately the bibliographic data of all the books, research reports, conference proceedings, pamphlets, maps, current serial titles (including annual reports, yearbooks, biennials, etc.) on first appearance and subsequent name/title changes, selected audio-visual and other non-print materials etc., published in Kenya. Foreign publications of interest to Kenya, by subject or otherwise and foreign. Asterisk (\*) appear against all foreign imprint materials in the main Classified Subject Sequence. Brochures, routine government publications (parliamentary bills, amendments of bills, parliamentary debates, individual acts, etc.) programmes, advertising matter/trade literature, and other ephemeral are omitted sine they are not included in the Act.

Publications produced locally by international intergovernmental and private organisations (United Nations environment programme, International Livestock Research Institute, United Nations Centre for Human Settlements, etc.) based in Kenya are not Included in the KNB, except for materials by these agencies with significant Kenyan subject contents. However, all publications with Kenyan imprint emanating from regional organisations (African Development Bank, East African wildlife society, African Medical Research Foundation etc.) based in Kenya are included in the Bibliography.

Works published in 1979 and before constitute materials for the retrospective KNB. Publications missed in either the current or the retrospective KNB are recorded in the subsequent edition.

Only new serial titles and name/title changes or current periodicals are included in the KNB. *Kenya Periodicals Directory (KPD)*, a sister publication of KNB lists titles of current serials and periodical cessation's in two separate classified subject sequences.

Bibliographic data used in the compilation of the KNB is based on the Legal Deposit publications received at the Kenyan National Library Services under the books and Newspapers Act-Miscellaneous Amendments No. 22 of 1987. Government publications and other items acquired by KNLS through purchase, exchange or as donations/gifts for the Kenyana collection, also supplement the legal deposit materials in the compilation of the KNB.

#### **R.M ATUTI**

#### **DIRECTOR KNLS**

NOTES

Frequency:

The current KNB is an annual publication:

#### FORMAT AND LEVEL OF DESCRIPTION IN A TYPICAL KNB ENTRY:

The fullest information about a book is given in the main Classified Subject sequence. These include the form of name used by the author in his books, the number of pages, the kind of illustrations, the size, the ISBN (when available) and the price. A shorter entry is given in the Author & Title Index under the name of the author, including title, edition (other than the 1st), DDC notation and KNB main entry serial number.

#### An example of a fully explained entry:

004.076 Kim Kimamo,Githui An Introduction to Educational Communication and Technology / Githui Kimamo.- Nairobi :The Catholic University of Eastern Africa, 2012. v,154p.: ill.; 23cm. Reference. ISBN: 9966-909-78-8 Ksh.800.00 1.Educational technology I. Title

#### Means:

This publication is classified under 004.076 Kim, which is the *Dewey Decimal Classification* number for Research methods. The main entry heading for this book is the author: Kimamo,Githui .The title is: An Introduction to Educational Communication and Technology and is written by Githui Kimamo. The Catholic University of Eastern Africa, 2012The text has 154 pages. The volume is approximately 23 centimetres in height. A paperback International Standard Book Number ISBN 9966-909-78-8 has been assigned to this book. Its price at the time of publication was Kenya shillings (Ksh) 800.00. The book has other entries under the title (Educational technology) in the Author & Title Index in this bibliography. This is one of the 2012 publications acquired for the compilation of the KNB.

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### LIST OF ABBREVIATIONS

A.D	: Anno Domini
ALA	: American Library Association
ann.	: annual
Ave.	: Avenue
b.	: birth
B.C	: Before Christ
b.k	: book, -s
Bldg	: building
с.	: copyright
cm.	: Centimetre, -s
Co.	: Company
Col.	: colour/coloured
Comp.	: Compiler, -s
DDC	: Dewey decimal classification
Dept.	: Department
E.A	: East Africa, -n
Ed.	: edited/edition, -s/editor
Enl.	: enlarged
Et.al.	: et alli (and others)
F	: Fiction
Fascism. /fascism: facsimile, -s	
Fold.	: folded
govt.	: Government
Hbk.	: Hardback

Hse.	: House
III	: IIIustrated/illustration, -s /Illustrator
incl.	: includes/including
ISBN	: International Standard Book Number
Ltd	: Limited
KNLS	: Kenya National Library Service
KNB	: Kenya National Bibliography
Ksh.	: Kenya Shilling, -
N.T	: New Testament
No.	: Number, -s
<b>O.</b> T	: Old Testament
р.	: page, -s
p.a	: per annum
P.O	: post Office
Pbk.	: Paperback
Port. /ports	: portrait, -s
Print.	: Printer /printed/printing
Pt. /pts.	: Part, -s
Pub.	: published/publisher, -s/publishing
Rd.	: Road
Rev.	: Revised/revision
s.l	: sine loco (place of publication or printing not known)
s.n	: sine nomine (publisher or printer not known)
St.	: Street
t.p.	: Title page
Tel.	: Telephone
Tr.	: translated/translation, -s/translator
US\$	: United States dollar, -s

v./vol. : Volume, -s